



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : DIAMOND-EMPIRE MARKETING
 Address : 1915 Anonas St., Sta. Mesa, Sampaloc, 063, Barangay 628, Manila

P.O. No. : 22-11-2131
 Date : 16 November 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNITS	3	Foldable table, UNBRANDED 48"x30"x30" White Plastic resin foldable metal frame and stand	3,480.00	10,440.00
2	UNITS	6	Table, UNBRANDED 72"x30"x30" White Plastic resin foldable metal frame and stand	4,590.00	27,540.00
3	BOXES	5	Vinly Disposable Gloves, UNBRANDED nitrile gloves (100's) Large	448.00	2,240.00
4	GALS	30	70% ALCOHOL 1 GAL, UNBRANDED Isopropyl	497.00	14,910.00
5	BOXES	20	Disposable Facemask, UNBRANDED (100pcs per box)	148.00	2,960.00
6	UNITS	3	Filing Cabinet, UNBRANDED steel filing cabinet 2 drawers -H:28.6 inches / D:24.4 inches / W:17.7 inches	6,980.00	20,940.00
7	PACKS	40	Battery AAA, UNBRANDED 4 pcs per pack	99.00	3,960.00

Control No. **4035** SUBTOTAL : **Php 82,990.00**

Total Amount in Words Eighty-two Thousand Nine Hundred Ninety Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MICO IVAN L. LAO / *Regine Beguyal*
 (Signature over printed name of Supplier)
11-21-2022
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

LERIZA R. REVILLA
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
8	PCS	7	Lapel, UNBRANDED Microphone 48khz / 16bit 650ft (200m) Long Wireless Distance	1,490.00	10,430.00
9	PACKS	16	Battery AA, UNBRANDED (4pcs per pack)	59.00	944.00
10	ROLLS	42	Cord, UNBRANDED Nylon rope Cord-wonder (5mm 40 yards) blue / green / red 14 per rolls each colors	128.00	5,376.00
11	UNITS	4	heavy duty foldable ladder, UNBRANDED 5 steps	2,090.00	8,360.00
12	UNIT	1	hand truck trolley cart with two wheels, UNBRANDED 2 wheels 2 plastic rubber handle grip 300kg Load	2,990.00	2,990.00
13	UNITS	2	External Hard Drive, UNBRANDED 1Terabyte	3,090.00	6,180.00

Control No. **4035** SUBTOTAL : **Php 117,270.00**

Total Amount in Words One Hundred Seventeen Thousand Two Hundred Seventy Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MICO IVAN L. LAO *Regina Reginal*
 (Signature over printed name of Supplier)
11-29-2022
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

LERIZA R. REVILLA
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : _____
 OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **DIAMOND-EMPIRE MARKETING**
 Address : 1915 Anonas St., Sta. Mesa, Sampaloc, 063, Barangay 628, Manila

P.O. No. : **22-11-2131**
 Date : **16 November 2022**
 Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office** Delivery Term : **30 Calendar Days**
 Date of Delivery : _____ Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
14	UNITS	24	foldable heavy duty chairs, UNBRANDED color dark grey steel type with backrest	3,490.00	83,760.00
15	UNIT	1	wooden foldable divider, UNBRANDED 6 folds Dark gray H: 89.4 inches D: 108 inches	11,900.00	11,900.00
16	UNITS	2	Locker Cabinet, UNBRANDED 6 doors wooden locker L: 900mm x W:450mm x H:1850mm	9,980.00	19,960.00
17	PCS	10	Computer Mouse, UNBRANDED USB	348.00	3,480.00
18	PCS	10	Computer Keyboard, UNBRANDED USB	298.00	2,980.00
19	PCS	7	Cork board, UNBRANDED 60cm x 90cm	898.00	6,286.00

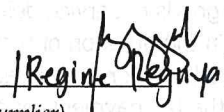
Control No. **4035** **SUBTOTAL :** **Php 245,636.00**

Total Amount in Words *Two Hundred Forty-five Thousand Six Hundred Thirty-six Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.


Very truly yours,

Conforme :


MICO IVAN L. LAO
(Signature over printed name of Supplier)
11-29-2022
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


LERIZA R. REVILLA
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____
 OBR No. : _____



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Gentlemen:
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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
20	UNIT	1	White board, UNBRANDED with stand magnetic -90CM*150CM	12,050.00	12,050.00
21	UNITS	3	Wireless Laser Pointer, UNBRANDED rechargeable	490.00	1,470.00
22	UNIT	1	Folding Platform Hand Truck Trolley Cart, UNBRANDED push cart 500kg ***** Nothing Follows *****	9,990.00	9,990.00

City Civil Registry Department for the whole year and first until 4th Quarter for the use of City Civil Registry Office

Control No. **4035** GRAND TOTAL : **Php 269,146.00**

Total Amount in Words Two Hundred Sixty-nine Thousand One Hundred Forty-six Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MICO IVAN L. LAO *(Signature)*
 (Signature over printed name of Supplier)
11-29-2022
 Date

VICTOR MA. REGIS N. SOTTO *(Signature)*
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <div style="text-align: center;"><u>LERIZA R. REVILLA</u> (Authorized Official)</div>	Funds Available : <div style="text-align: center;"><u>JUVY A. CUENCO</u> Chief Accountant</div>	Amount : <u>₱ 269,146.00</u> OBR No. : <u>100-2022-09-</u> <u>0044-1051</u>
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